



Higgins Lake Property Owners AssociationSM

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President: Charlene Cornell, **Vice Pres:** Greg Semack, **Secretary:** Herb Weatherly, **Treasurer:** Bruce Carleton
Directors: Wayne Brooks, Jack Cornell, Becky Gibson, Mark Lutz, Bob McKellar, John Ogren, Fred Swinehart

Higgins Lake Property Owners Association

Board Meeting Minutes

March 15, 2021

The meeting was called to order by President Charlene Cornell at 9:09 A.M.

Board Members Present: Charlene Cornell, Greg Semack, Bruce Carleton, Herb Weatherly, Becky Gibson, Mark Lutz, John Ogren, Bob McKellar, Wayne Brooks, Jack Cornell, and Fred Swinehart.

Agenda: No changes.

President's Comments: Charlene stated that Dave Udy, Gerrish Township Supervisor, will join our meeting to discuss progress on the sewer project. Charlene also thanked John and the special committee members for their work and research regarding a recommendation for the AMVETS lawsuit.

February Minutes: Bruce noted a change to make in the discussion about the AMVETS lawsuit. With that revision, the February 15, 2021 Minutes were accepted by the Board.

Committee Reports:

Secretary/Office: Herb shared that he spoke to our landlord about changes in our office building.

Treasurer's Report: Bruce reviewed the February 28, 2021 Statement of Income and Statement of Financial Condition, together with the February General Fund checking account register. He noted that our financial results were tracking as expected for this time of the year with no unusual items to report.

Membership/Communication: Wayne reported we have 427 members vs 416 one year ago. Membership reminders will be mailed soon to those who have not yet renewed.

Wayne stated that we have been receiving ad commitments from companies that will advertise in our 2021 Member Directory.

Becky said we are on track with the Spring Newsletter to be forwarded to members later this month.

Riparian Committee: John reported that work on short-term rental addresses in Lyon Township is delayed. Contact was also made with the Roscommon County Road Commission to discuss responsibility for any earth

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work at lakeshore road ends. The Road Commission typically does any necessary work themselves and is unlikely to issue a permit to a private party or association. Unauthorized work at road ends should be reported to Brian Jeske at 989-366-0333, ext1009.

Environmental Committee: Fred reported that the Dewey Road Culvert Replacement project is planning to have the on-site EGLE review later this month. Also, the RCCF application for supporting the High School student participation in the summer Higgins Lake sampling and analysis program will be submitted before the April 30th deadline. Spring vacations have temporarily slowed down progress on both of these programs.

PAC: Greg Semack reported that the HLPAC board met on Sunday night and discussed local politics. This discussion was mostly a recap of the November local elections in order to best determine how we may approach this in the future. The HLPAC board has an opening and recommends Bob McKellar to fill this position. Motion by Greg to place Bob McKellar on the HLPAC board, seconded by Bruce. Motion passed.

HLSIO: Greg reported that we have no new information about the grant we applied for in February. HLSIO Treasurer Phil Czech intends to follow up with how that is progressing this week.

Last month it was mentioned that we had an extensive update to our website. We had some additional website comments during our 2-18 mtg and we will be making a few additional changes to the website.

We will have small informational posters that Phil Czech will distribute to local message boards this spring.

Phil Czech presented a budget for 2021 with revenues and expenses adjustable in case we are selected to receive the Consumers grant. In either case, we have an idea of what our expenditures will be for this season.

Neal Cooley reported that his suppliers are very likely to support our annual, fund raising dinner this year. A firm commitment is needed by June 1. There was strong support among the board for resuming the dinner if Covid restrictions permit. Phil Czech will take the lead on early planning and making a decision by the June 1 date. John Ogren reported that he is in contact with Steve Sendek with the USGA in Okemos about a goose relocation permit for this spring.

Ongoing Business: John updated the Board on the special committee formed to discuss the AMVETS litigation and make a recommendation on whether to proceed. The committee recommended proceeding with the litigation. John discussed a document on the pluses and minuses of proceeding and a draft solicitation letter to our members for their financial support. After discussion, Greg moved to approve the committee's recommendation, seconded by Fred. The motion passed with 1 dissenting vote.

Dave Udy joined our meeting and spoke to us regarding the Gerrish Township/Lyon Township sewer project.

New Business: Charlene discussed the upcoming Landing Blitz and asked for volunteers. Charlene, Mark, John, Herb, and Becky volunteered...thank you! Charlene will review dates of June 26 – July 1 and will follow-up with us at the next meeting.

Adjournment: Greg moved to adjourn the meeting, seconded by Herb. Motion passed. The meeting adjourned at 10:57 A.M.

The next meeting will be April 19, 2021 at 9:00 A.M.

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Higgins Lake Property Owners Association

March 31, 2021

Statement of Income

Preliminary

	Members @		Actual	Budget	Variance Fav/(Unfav)	
INCOME:						
Members' Dues	436	\$	100	\$ 43,600	\$ 52,000	\$ (8,400)
Directory Advertisements			\$ 3,855	\$ 7,000	\$ (3,145)	
Map Sales			\$ 1,350	\$ 700	\$ 650	
Legal Fund Contrib's (Restricted)			\$ 1,405	\$ 2,000	\$ (595)	
Environmental Fund Contrib's - (Restricted)			\$ 4,240	\$ 32,500	\$ (28,260)	
General/Lobbyist Fund Contrib's (Non-Restricted)			\$ 1,355	\$ 3,500	\$ (2,145)	
Interest/Miscellaneous Income			\$ -	\$ -	\$ -	
TOTAL INCOME			\$ 55,805	\$ 97,700	\$ (41,895)	
EXPENSES:						
Contract Services						
Accounting Fees			\$ -	\$ 5,500	\$ 5,500	
Legal Expenses			\$ 319	\$ 5,000	\$ 4,681	
Lobbyist - PAA			\$ 3,000	\$ 12,000	\$ 9,000	
			<u>\$ 3,319</u>	<u>\$ 22,500</u>	<u>\$ 19,181</u>	
Facilities and Equipment						
Property Insurance			\$ -			
Office Rent			\$ 600	\$ 2,400	\$ 1,800	
			<u>\$ 600</u>	<u>\$ 2,400</u>	<u>\$ 1,800</u>	
Memberships						
Huron Pines			\$ -	\$ 100	\$ 100	
Mi Lakes and Streams			\$ -	\$ 500	\$ 500	
Michigan Riparian			\$ -	\$ 60	\$ 60	
Muskegon Watershed			\$ 30	\$ 30	\$ -	
Mi Waterfront Alliance			\$ -	\$ 100	\$ 100	
			<u>\$ 30</u>	<u>\$ 790</u>	<u>\$ 760</u>	
Misc Expense						
Marine Patrol Support & Rosc Foundation			\$ -	\$ 1,100	\$ 1,100	
			<u>\$ -</u>	<u>\$ 1,100</u>	<u>\$ 1,100</u>	
Operating Expenses						
Bank Service Charges			\$ -	\$ -	\$ -	
Subscriptions, Books, Advertising			\$ -	\$ 100	\$ 100	
Insurance			\$ -	\$ 1,200	\$ 1,200	
Postage, Mailing Service			\$ 300	\$ 1,900	\$ 1,600	
Printing and Copying			\$ 498	\$ 4,500	\$ 4,002	
Supplies			\$ 245	\$ 900	\$ 655	
Telephone and Internet			\$ 501	\$ 2,400	\$ 1,899	
Web Site Maintenance			\$ 198	\$ 500	\$ 302	
			<u>\$ 1,742</u>	<u>\$ 11,500</u>	<u>\$ 9,758</u>	
Payroll Expenses						
Salaries and Wages			\$ 2,602	\$ 12,000	\$ 9,398	
Payroll Taxes			\$ 220	\$ 900	\$ 680	
Workers Comp			\$ 6	\$ 50	\$ 44	
			<u>\$ 2,828</u>	<u>\$ 12,950</u>	<u>\$ 10,122</u>	
Travel and Meetings						
Conferences, Conventions, Meetings			\$ -	\$ 1,000	\$ 1,000	
Other						
Environmental Expenses			\$ -	\$ 37,500	\$ 37,500	
990 Taxes			\$ -	\$ 300	\$ 300	
Michigan Sales & Use Tax			\$ 280	\$ 100	\$ (180)	
			<u>\$ 280</u>	<u>\$ 100</u>	<u>\$ (180)</u>	
TOTAL EXPENSE			\$ 8,799	\$ 90,140	\$ 81,341	
					\$ -	
NET INCOME			\$ 47,006	\$ 7,560	\$ 39,446	

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HIGGINS LAKE PROPERTY OWNERS ASSOCIATION
STATEMENT OF FINANCIAL POSITION
MARCH 31, 2021
Preliminary
ASSETS

Current Assets	
Cash and Cash Equivalents	\$ 95,967
Accounts Receivable	<u>\$ -</u>
Total Current Assets	95,967
Other Assets	
Rent Security Deposit	200
Prepaid Expense	-
Restricted Cash	<u>19,356</u>
Total Other Assets	<u>19,556</u>
Total Assets	<u><u>\$ 115,523</u></u>

LIABILITIES

Current Liabilities	
Accounts Payable	\$ -
Accrued Payroll and Withholdings Payable	1,036
Accrued Expenses	-
Unearned Revenue	<u>-</u>
Total Current Liabilities	<u>1,036</u>
Total Liabilities	1,036

NET ASSETS

Unrestricted :	
Unrestricted	95,131
Temporarily Restricted	19,356
Permanently Restricted	<u>-</u>
Total Net Assets	<u>114,487</u>
Total Liabilities and Net Assets	<u><u>\$ 115,523</u></u>

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