



Higgins Lake Property Owners AssociationSM

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President: Charlene Cornell, **Vice Pres:** Greg Semack, **Secretary:** Herb Weatherly, **Treasurer:** Bruce Carleton
Directors: Wayne Brooks, Brad Gibson, Mark Lutz, Bob McKellar, John Ogren, Fred Swinehart, Jim Vondale

Higgins Lake Property Owners Association Board Meeting Minutes September 17, 2018

The meeting was called to order by President Charlene Cornell at 9:05 A.M.

Board Members Present: Charlene Cornell, Herb Weatherly, Bruce Carleton, Greg Semack, Wayne Brooks, Bob McKellar and John Ogren. Fred Swinehart was present by phone. Mark Lutz, Brad Gibson and Jim Vondale were absent.

Agenda: No changes.

President's Comments: None.

August Minutes: John moved to accept the August 20, 2018 Minutes as written, seconded by Herb. All ayes, no opposition, motion passed.

Committee Reports:

Secretary/Office: Herb noted that we have a mold problem in our office building and he has contacted our landlord for a remedy.

Treasurer's Report: The financials through August 31, 2018 were presented.

Greg said everything is going smoothly with the transition of Bruce to be the new treasurer. Also, Greg and Bruce are reviewing options for a new accounting firm hopefully to begin working with us in October.

Membership & Communication Committee: Wayne stated that as of today, we have 511 HLPOA members.

Wayne said that the Fall Newsletter has been completed and thanked Charlene, Ric Blamer and Karen Cornell for all their assistance!

Wayne informed the Board that a letter on SSW has been printed. We are looking to mail this to non-HLPOA members this week, to educate them on this destructive problem.

Charlene suggested creating a sign-up sheet for 2019 directory advertisers, as many establishments are closed for the winter.

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Last, further website maintenance was discussed.

Riparian Committee: Greg stated that at our August 18, 2018 riparian meeting, several HLPOA members had concerns (such as road end and day anchoring) and were questioning the lack of enforcement to deter these issues. Jim Vondale is trying to set up a meeting with Prosecutor Mary Beebe, Sheriff Ed Stern and our attorney Bill Carey, to discuss the ability to control such issues.

After discussion, Herb moved to appoint John Ogren to the Riparian Committee, which was seconded by Bruce. All ayes, no opposition, motion passed.

Environmental Committee: Fred shared that John Blizzard and students are prepared to conduct the next water sampling on October 1, 2018 and look forward to the program for 2019. Fred added that the students are available to give presentations as needed, such as to the HLF and Rotary Club.

Fred then spoke of HLPOA member Melanie Brown, who has a background in water science. After discussion, Bruce moved to appoint Melanie to the Environmental Committee, which was seconded by Wayne. All ayes, no opposition, motion passed.

Fred informed the Board that Melanie found that Mark Luttenton, a Professor from Grand Valley College, has been taking water samples on Higgins Lake. We are attempting to get more information on this and review his analysis.

PAC: Greg reported that the PAC members met last week, where Greg Semack was elected Chair and Rick Goedert was elected Treasurer.

Greg informed us that our lobbyist, John Lindley, phoned in to the meeting and identified reasons as to which candidates should be selected. The committee decided to support seven candidates with PAC donations.

With the discovery and urgency regarding SSW, a discussion was held with John Lindley in regard to obtaining our lobbyists' support to combat this issue. Greg said that a monthly increase of \$1,500.00 would be necessary to PAA for such support. The increased lobbying effort through December was discussed. Charlene suggested the possibility of other organizations, such as the HLEEC and the Land Conservancy, could contribute, as well. Bruce moved that \$1,500.00 be donated to our lobbyist for SSW support for the month of October, while actively encouraging financial support from other organizations. The motion was seconded by Wayne. Seven ayes, 1 nay, motion passed.

HLSIO: Greg stated that the MISIP held a meeting last Saturday and a future meeting will be November 3, 2018. They are setting up the budget for 2019 and looking into what studies will be conducted by the scientists.

Greg informed us that the HLSIO is planning a fall duck hunting research program on October 12 and October 26, 2018 and that 6 hunters are needed. There will also be a pyrotechnic harassment program this fall due to migrating duck fly-throughs, which can infect the snails.

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After discussion, Greg moved to appoint John Ogren to the HLSIO Committee, which was seconded by Bruce. All ayes, no opposition, motion passed.

Ongoing Business: Regarding the North State Park boat wash contract, Greg stated that our final offer to the DNR was not accepted. A termination letter will be mailed at the end of the season and that the HLF may likely continue its operation.

Greg updated the Board that the AMVETS lawsuit has not yet been filed. Charlene will follow-up with Bill Carey.

Charlene reviewed the committee listings with the Board members.

New Business: Charlene requested that all Board members sign the Conflict of Interest policy.

The 2019 Annual Meeting be scheduled for July 13, 2019 and the Board agreed.

Charlene then asked if we could adjust the monthly Board meetings to October 8 and November 12, 2018 and the Board agreed.

Adjournment: Greg moved to adjourn the meeting, seconded by Herb. All ayes, no opposition, motion passed. The meeting adjourned at 12:01 P.M.

The next monthly Board meeting will be October 8, 2018 at 9:00 A.M.

HIGGINS LAKE PROPERTY OWNERS ASSOCIATION
STATEMENT OF FINANCIAL POSITION
SEPTEMBER 30, 2018

ASSETS

Current Assets

| | |
|-----------------------------|---------------|
| Cash and Cash Equivalents | \$ 29,028 |
| Accounts Receivable | <u>\$ -</u> |
| Total Current Assets | <u>29,028</u> |

Other Assets

| | |
|---------------------------|---------------|
| Prepaid Rent | - |
| Restricted Cash | <u>10,386</u> |
| Total Other Assets | <u>10,386</u> |

| | |
|---------------------|-------------------------|
| Total Assets | <u><u>\$ 39,414</u></u> |
|---------------------|-------------------------|

LIABILITIES

Current Liabilities

| | |
|--|--------------|
| Accounts Payable | \$ - |
| Accrued Payroll and Withholdings Payable | 628 |
| Accrued Expenses | 450 |
| Prepaid Membership Dues | - |
| Total Current Liabilities | <u>1,078</u> |

| | |
|--------------------------|-------|
| Total Liabilities | 1,078 |
|--------------------------|-------|

NET ASSETS

| | |
|-------------------------|---------------|
| Unrestricted : | |
| Unrestricted | 36,219 |
| Temporarily Restricted | 2,117 |
| Permanently Restricted | - |
| Total Net Assets | <u>38,336</u> |

| | |
|---|-------------------------|
| Total Liabilities and Net Assets | <u><u>\$ 39,414</u></u> |
|---|-------------------------|

Higgins Lake Property Owners Association
9 Months Ending September 30, 2018

| | Members | Dues | Temporarily | | | Annual | Variance |
|-------------------------------------|---------|-------|------------------|-----------------|------------------|------------------|--------------------|
| | | | Unrestricted | Restricted | Total | Budget | Fav/(Unfav) |
| REVENUES: | | | | | | 500 Members | |
| Membership Dues | 514 | \$ 90 | \$ 46,260 | \$ - | \$ 46,260 | \$ 45,000 | \$ 1,260 |
| Legal Fund | | | \$ - | \$ 310 | \$ 310 | \$ 1,900 | \$ (1,590) |
| AmVets Fund | | | | \$ - | \$ - | \$ - | \$ - |
| Other (Gen'l/Lobbyist Fund) | | | \$ 805 | \$ - | \$ 805 | \$ 8,500 | \$ (7,695) |
| Directory Advertising | | | \$ 8,000 | \$ - | \$ 8,000 | \$ 6,425 | \$ 1,575 |
| Environmental Fund | | | \$ - | \$ 6,400 | \$ 6,400 | \$ 1,900 | \$ 4,500 |
| Investment Income | | | \$ 30 | \$ - | \$ 30 | \$ - | \$ 30 |
| TOTAL REVENUE | | | \$ 55,095 | \$ 6,710 | \$ 61,805 | \$ 63,725 | \$ (1,920) |
| OPERATING EXPENSES: | | | | | | | |
| Lobbyist | | | \$ 9,000 | \$ - | \$ 9,000 | \$ 12,000 | \$ (3,000) |
| Legal Fees Paid | | | \$ 410 | \$ - | \$ 410 | \$ - | \$ 410 |
| Satisfaction of Legal Costs | | | \$ - | \$ 821 | \$ 821 | \$ 4,500 | \$ (3,679) |
| Payroll | | | \$ 9,169 | \$ - | \$ 9,169 | \$ 11,130 | \$ (1,961) |
| Office | | | \$ 4,922 | \$ - | \$ 4,922 | \$ 9,710 | \$ (4,788) |
| Other Administrative | | | \$ 13,544 | \$ - | \$ 13,544 | \$ 9,725 | \$ 3,819 |
| Satisfaction of Environmental Costs | | | \$ - | \$ - | \$ - | \$ 4,000 | \$ (4,000) |
| Organizational Support | | | \$ 1,200 | \$ - | \$ 1,200 | \$ 2,650 | \$ (1,450) |
| Miscellaneous Expense | | | \$ 3,601 | \$ - | \$ 3,601 | \$ 2,185 | \$ 1,416 |
| TOTAL EXPENSE | | | \$ 41,846 | \$ 821 | \$ 42,667 | \$ 55,900 | \$ (13,233) |
| CHANGE IN NET ASSETS | | | \$ 13,249 | \$ 5,889 | \$ 19,138 | \$ 7,825 | \$ 11,313 |