



# Higgins Lake Property Owners Association<sup>SM</sup>

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**President:** Charlene Cornell, **Vice Pres:** Brad Gibson, **Secretary:** Herb Weatherly, **Treasurer:** Greg Semack  
**Directors:** Wayne Brooks, Bruce Carleton, Mark Lutz, Bob McKellar, John Ogren, Fred Swinehart, Jim Vondale

## Higgins Lake Property Owners Association Board Meeting Minutes July 16, 2018

The meeting was called to order by President Charlene Cornell at 9:01 A.M.

**Agenda:** The July 14, 2018 Board Minutes will be added under the Secretary's Report.

**Board Members Present:** Charlene Cornell, Dianne Wagner, Mark Lutz, Bruce Carleton, Herb Weatherly, Bob McKellar, Wayne Brooks, Brad Gibson, Fred Swinehart, Jim Vondale and Greg Semack.

**President's Comments:** Charlene mentioned that she sent a thank-you note to Chuck Brick, for his continued assistance with our website. Also, Charlene noted that the Michigan Lake & Streams Association changed their name to the Michigan Lake Stewardship Association.

**Minutes:** For the June 18 Minutes, Wayne noticed that a name was mis-spelled. With that change, Herb moved to accept the June 18, 2018 Minutes, which was seconded by Fred. All ayes, no opposition, motion passed.

Bruce then moved to accept the Special Board Meeting Minutes for July 10, 2018 as written, which was seconded by Mark. All ayes, no opposition, motion passed.

Regarding the July 14 Minutes, Fred suggested to add the actual vote count for the two motions, as they were not unanimous. With that amendment, Fred moved to accept the Special Board Meeting Minutes for July 14, 2018, which was seconded by Mark. All ayes, no opposition, motion passed.

### **Committee Reports:**

**Secretary/Office:** Herb informed us that the scraping/painting process for our building has been started.

**Treasurer's Report:** The financials through June 30, 2018 were presented.

Regarding the maintenance of the North State Park Boat Wash, Greg stated that he did not think that a contract with the DNR would be necessary, but the DNR had mailed a contract for the HLPOA to sign. This new contract, which includes employment and insurance clauses, has been forwarded to our attorney, Bill Carey, for review.

**Membership and Communication Committee:** Wayne shared that as of today, our member count was 492 vs. 434 as of July 31, 2017.

*Dedicated to preserving the quality and beauty of Higgins Lake*

Wayne also said that our directory advertisers rose from 31 last year to 54 this year. Good Job!

**Riparian Committee:** Jim reviewed the topics he would be covering at the annual meeting:

1. The recent Riparian Rights Document
2. AMVETS
3. Introduction of Brian Duncan, Head of the Marine Patrol

**Environmental Committee:** Fred said that the water sampling program is going as scheduled and the second Higgins Lake Water Analysis Report is on our website.

Fred then reviewed a HLPOA Data Portal proposal, which is new technology to graph and store water sampling data. Fred covered the requirements and suggested that funds be included in next year's budget for this. Further discussion will continue this fall.

Last, Fred asked for the HLPOA support of two associations. The first is the MI Waterfront Alliance, which can assist us with lobbying efforts. The second is Huron Pines, for access to technical assistance. Fred moved that the HLPOA donate \$100.00 to partner with each association, seconded by Herb. All ayes, no opposition, motion passed.

**PAC:** Brad announced that he will be resigning as Chair on Tuesday. Charlene added that we will need to elect a new PAC Chair.

**HLSIO:** Jim reported on the success of Goose Busters, where 53 geese were relocated between the first and second round-ups. Jim added that over-all, riparians were happy and he will re-apply for the permit next year.

**Ongoing Business:** The Board members roles for the annual meeting were discussed. Dianne asked that everyone arrive by 7:25 A.M. to review the sign-in process.

**Adjournment:** Herb moved to adjourn the meeting, which was seconded by Bruce. All ayes, no opposition, motion passed. The meeting adjourned at 11:45 A.M.

**The annual meeting is June 21, 2018 at 8:00 A.M.**

**The next monthly Board meeting will be August 20, 2018 at 9:00 A.M.**

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**HIGGINS LAKE PROPERTY OWNERS ASSOCIATION  
STATEMENT OF FINANCIAL POSITION  
JULY 31, 2018**

**ASSETS**

**Current Assets**

Cash and Cash Equivalents	\$ 35,924
Accounts Receivable	<u>\$ -</u>
<b>Total Current Assets</b>	<b>35,924</b>

**Other Assets**

Prepaid Rent	-
Restricted Cash	<u>12,968</u>
<b>Total Other Assets</b>	<b><u>12,968</u></b>

<b>Total Assets</b>	<b><u><u>\$ 48,892</u></u></b>
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**LIABILITIES**

**Current Liabilities**

Accounts Payable	\$ -
Accrued Payroll and Withholdings Payable	216
Accrued Expenses	450
Prepaid Membership Dues	-
<b>Total Current Liabilities</b>	<u>666</u>

<b>Total Liabilities</b>	<b>666</b>
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**NET ASSETS**

Unrestricted :

Unrestricted	46,109
Temporarily Restricted	2,117
Permanently Restricted	-
<b>Total Net Assets</b>	<u>48,226</u>

<b>Total Liabilities and Net Assets</b>	<b><u><u>\$ 48,892</u></u></b>
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**Higgins Lake Property Owners Association**  
**7 Months Ending July 31, 2018**

	Members	Dues	Temporarily			Annual	Variance
			Unrestricted	Restricted	Total	Budget	Fav/(Unfav)
<b>REVENUES:</b>						500 Members	
Membership Dues	502	\$ 90	\$ 45,180	\$ -	\$ 45,180	\$ 45,000	\$ 180
Legal Fund			\$ -	\$ 300	\$ 300	\$ 1,900	\$ (1,600)
AmVets Fund				\$ -	\$ -	\$ -	\$ -
Other (Gen'l/Lobbyist Fund)			\$ 665	\$ -	\$ 665	\$ 8,500	\$ (7,835)
Directory Advertising			\$ 8,000	\$ -	\$ 8,000	\$ 6,425	\$ 1,575
Environmental Fund			\$ -	\$ 6,390	\$ 6,390	\$ 1,900	\$ 4,490
Investment Income			\$ 30	\$ -	\$ 30	\$ -	\$ 30
<b>TOTAL REVENUE</b>			<b>\$ 53,875</b>	<b>\$ 6,690</b>	<b>\$ 60,565</b>	<b>\$ 63,725</b>	<b>\$ (3,160)</b>
<b>OPERATING EXPENSES:</b>							
Lobbyist			\$ 7,000	\$ -	\$ 7,000	\$ 12,000	\$ (5,000)
Legal Fees Paid			\$ 410	\$ -	\$ 410	\$ -	\$ 410
Satisfaction of Legal Costs			\$ -	\$ 719	\$ 719	\$ 4,500	\$ (3,781)
Payroll			\$ 7,176	\$ -	\$ 7,176	\$ 11,130	\$ (3,954)
Office			\$ 3,918	\$ -	\$ 3,918	\$ 9,710	\$ (5,792)
Other Administrative			\$ 11,729	\$ -	\$ 11,729	\$ 9,725	\$ 2,004
Satisfaction of Environmental Costs			\$ -	\$ -	\$ -	\$ 4,000	\$ (4,000)
Organizational Support			\$ 500	\$ -	\$ 500	\$ 2,650	\$ (2,150)
Miscellaneous Expense			\$ 85	\$ -	\$ 85	\$ 2,185	\$ (2,100)
<b>TOTAL EXPENSE</b>			<b>\$ 30,818</b>	<b>\$ 719</b>	<b>\$ 31,537</b>	<b>\$ 55,900</b>	<b>\$ (24,363)</b>
<b>CHANGE IN NET ASSETS</b>			<b>\$ 23,057</b>	<b>\$ 5,971</b>	<b>\$ 29,028</b>	<b>\$ 7,825</b>	<b>\$ 21,203</b>