



# Higgins Lake Property Owners Association<sup>SM</sup>

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**President:** Charlene Cornell, **Vice Pres:** Brad Gibson, **Secretary:** Herb Weatherly, **Treasurer:** Greg Semack  
**Directors:** Wayne Brooks, Bruce Carleton, Mark Lutz, Bob McKellar, Fred Swinehart, Jim Vondale, Dianne Wagner

## Higgins Lake Property Owners Association Board Meeting Minutes May 21, 2018

The meeting was called to order by President Charlene Cornell at 9:03 A.M.

**Agenda:** No changes.

**Board Members Present:** Charlene Cornell, Brad Gibson, Herb Weatherly, Mark Lutz, Bob McKellar, Greg Semack, Bruce Carleton, Dianne Wagner, Wayne Brooks and Fred Swinehart. Jim Vondale was present by phone.

**President's Comments:** None.

**April Minutes:** Brad moved to accept the April 9, 2018 Minutes as written, which was seconded by Bruce. All ayes, no opposition, motion passed.

**Committee Reports:**

**Secretary/Office:** None.

**Treasurer's Report:** The financials through April 30, 2018 were presented.

Greg shared that he has had several conversations with the DNR, regarding the North Park Boat Wash lease. In addition to the maintenance of this boat wash, the old contract states that the lessee be responsible for other items, such as employee records and insurance clauses. Greg stated that outside of the maintenance, HLF, the fiduciary, should be responsible for anything else stipulated in the contract. Greg, Wayne and Charlene will meet with the DNR again tomorrow, to re-work the contract.

Greg is currently researching other payment methods for membership dues, and the cost of utilizing other options.

Lastly, Greg congratulated Wayne, Dianne and Charlene for their terrific efforts in selling advertising for our 2018 HLPOA Members Directory! Wayne added that we have 54 advertisers this year vs. 31 in 2017.

**Membership and Communication Committee:** Wayne informed us that we have 464 members (2018) to-date vs. 400 last year at this same time.

In the pursuit of additional members, Bruce asked if we could draft a letter that would outline HLPOA accomplishments, to use as a marketing tool.

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Wayne reported that we have a significant increase in advertisers for our 2018 Members Directory.

It was also discussed to approach non-member prospects a second time, in hopes of growing our membership. A cover letter will be drafted.

Brad shared that we have 499 followers on Facebook! Brad urged Board members to forward any articles that may be of interest to members and he will post them on Facebook.

**Riparian Committee:** Jim gave an update on the new riparian rights summary to be posted on our website, a concise, single place online reference document for riparian issues, to be completed this month. The Board thanked Jim and the sub-committee members Steve Ricketts, Bill Isenstein and Greg Semack, for all their efforts in researching and compiling this information. Fred suggested that this information be forwarded to law enforcement, the DNR and the County. Jim suggested that we also alert members via email, while Brad noted this could be part of the new property owners packet.

**Environmental Committee:** Fred stated that the first cycle of the water sampling program, performed by Roscommon High School students, began last Thursday with 3 teams. A map of Higgins Lake was displayed, which plotted the testing sites. The data will be summarized next week. Additional sampling cycles are scheduled for after Memorial Day, July 4<sup>th</sup> and Labor Day. Fred noted that this is a joint effort with the HLPOA and the HLF. The Board thanked Fred and Bob for their efforts on this project!

Charlene suggested that we have these students attend our annual meeting, where a map of the sites can be displayed, and the students can share their experiences with our members.

**PAC:** Brad shared that he had a 7<sup>th</sup> member-at-large person to fulfill the PAC Committee. After discussion, Brad moved to elect Rick Goedert to the PAC Board of Directors, which was seconded by Bob. All ayes, no opposition, motion passed. Brad added that the next PAC meeting will be scheduled in the next 2 weeks.

**HLSIO:** Jim thanked Dianne for mailing the 2018 fund-raising solicitation last week.

Jim reported that we have the merganser control permit, which the HLPOA is the permit holder. Dr. Blankespoor was hired again this year and he estimated the program cost to be \$46,000.00. Jim stated that with the \$22,000.00 appropriation, the difference needed to be raised is \$24,000.00.

Jim shared that we are teaming with Crystal Lake, to train high school teachers on the Merganser trap and relocation program.

Jim then spoke of the Canada goose permit. The timing to trap and relocate them is from June 4 to July 6, 2018 and Jim is confident this will be supported by the HLSIO. After discussion, Fred moved that the HLPOA, being the permit holder, support the removal of Canada goose by the HLSIO. The motion was seconded by Bruce. All ayes, no opposition, motion passed.

Jim added that he received an email from John Lindley, of the HLPOA's Public Affairs Associates lobbyist firm, who said the MISIP is on target to receive the \$250,000.00 appropriation again this year.

Dianne added that she will soon have details for the upcoming HLSIO dinner in August.

**Election Committee Report:** Bob noted that he will be presenting the election of directors at the annual meeting and would like to have the bio's displayed.

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**Ongoing Business:** Brad reviewed the contents of the New Owner Property Packet, which will be hand-delivered to those who have recently purchased lakefront property on Higgins Lake.

Bob stated that the Virkon Aquatic product will be available in a couple of weeks, bottled and labeled. He would like to set up a table at the annual meeting, to educate members on its benefits to combat Aquatic Invasive Species.

In regard to the mandatory boat wash program, Wayne said that two people from both the HLPOA and the HLF will meet monthly to assess the program. Ten people have been hired and will be trained to greet and educate boaters. A portable boat wash will be available most weekends at the west launch site. Brad added that great strides have been made and this is a big step forward to protect our lake.

**New Business:** At the Michigan Lakes and Streams conference, Jim shared that the symposium on Swimmer's Itch, sponsored by MISIP, was well received. Dr. Blankespoor (of Swimmer's Itch Solutions, LLC) and Ron Reimink (of Freshwater Solutions, LLC) joined Jim in this presentation. Jim added that there are now 31 lakes in the MISIP.

**Adjournment:** Bob moved to adjourn the meeting, which was seconded by Herb. All ayes, no opposition, motion passed. The meeting adjourned at 11:58 A.M.

**The next meeting will be June 18, 2018 at 9:00 A.M.**

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**HIGGINS LAKE PROPERTY OWNERS ASSOCIATION  
STATEMENT OF FINANCIAL POSITION  
MAY 31, 2018**

**ASSETS**

**Current Assets**

Cash and Cash Equivalents	\$ 45,906
Accounts Receivable JV	<u>\$ -</u>
<b>Total Current Assets</b>	<u>45,906</u>

**Other Assets**

Prepaid Rent	-
Restricted Cash	<u>11,285</u>
<b>Total Other Assets</b>	<u>11,285</u>

<b>Total Assets</b>	<u><u>\$ 57,191</u></u>
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**LIABILITIES**

**Current Liabilities**

Accounts Payable	\$ -
Accrued Payroll and Withholdings Payable	620
Accrued Expenses	326
Prepaid Membership Dues	-
<b>Total Current Liabilities</b>	<u>946</u>

<b>Total Liabilities</b>	946
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**NET ASSETS**

Unrestricted :

Unrestricted	46,799
Temporarily Restricted	9,446
Permanently Restricted	-
<b>Total Net Assets</b>	<u>56,245</u>

<b>Total Liabilities and Net Assets</b>	<u><u>\$ 57,191</u></u>
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**Higgins Lake Property Owners Association**  
**5 Months Ending May 31, 2018**

	Members	Dues	Temporarily			Annual Budget	Variance Fav/(Unfav)
			Unrestricted	Restricted	Total		
<b>REVENUES:</b>						500 Members	
Membership Dues	468	\$ 90	\$ 42,120	\$ -	\$ 42,120	\$ 45,000	\$ (2,880)
Legal Fund			\$ -	\$ 300	\$ 300	\$ 1,900	\$ (1,600)
AmVets Fund				\$ -	\$ -	\$ -	\$ -
Other (Gen'l/Lobbyist Fund)			\$ 625	\$ -	\$ 625	\$ 8,500	\$ (7,875)
Directory Advertising			\$ 7,600	\$ -	\$ 7,600	\$ 6,425	\$ 1,175
Environmental Fund			\$ -	\$ 4,390	\$ 4,390	\$ 1,900	\$ 2,490
Investment Income			\$ 20	\$ -	\$ 20	\$ -	\$ 20
<b>TOTAL REVENUE</b>			<b>\$ 50,365</b>	<b>\$ 4,690</b>	<b>\$ 55,055</b>	<b>\$ 63,725</b>	<b>\$ (8,670)</b>
<b>OPERATING EXPENSES:</b>							
Lobbyist			\$ 5,000	\$ -	\$ 5,000	\$ 12,000	\$ (7,000)
Legal Fees Paid			\$ (1,435)	\$ -	\$ (1,435)	\$ -	\$ (1,435)
Satisfaction of Legal Costs			\$ -	\$ 719	\$ 719	\$ 4,500	\$ (3,781)
Payroll			\$ 5,205	\$ -	\$ 5,205	\$ 11,130	\$ (5,925)
Office			\$ 2,900	\$ -	\$ 2,900	\$ 9,710	\$ (6,810)
Other Administrative			\$ 3,540	\$ -	\$ 3,540	\$ 9,725	\$ (6,185)
Satisfaction of Environmental Costs			\$ -	\$ -	\$ -	\$ 4,000	\$ (4,000)
Organizational Support			\$ 500	\$ -	\$ 500	\$ 2,650	\$ (2,150)
Miscellaneous Expense			\$ 85	\$ -	\$ 85	\$ 2,185	\$ (2,100)
<b>TOTAL EXPENSE</b>			<b>\$ 15,795</b>	<b>\$ 719</b>	<b>\$ 16,514</b>	<b>\$ 55,900</b>	<b>\$ (39,386)</b>
<b>CHANGE IN NET ASSETS</b>			<b>\$ 34,570</b>	<b>\$ 3,971</b>	<b>\$ 38,541</b>	<b>\$ 7,825</b>	<b>\$ 30,716</b>