



# Higgins Lake Property Owners Association<sup>SM</sup>

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**President:** Charlene Cornell, **Vice Pres:** Brad Gibson, **Secretary:** Herb Weatherly, **Treasurer:** Greg Semack  
**Directors:** Wayne Brooks, Bruce Carleton, Mark Lutz, Bob McKellar, Fred Swinehart, Jim Vondale, Dianne Wagner

Higgins Lake Property Owners Association

Board Meeting Minutes

April 9, 2018

The meeting was called to order by President Charlene Cornell at 9:00 A.M.

**Agenda:** No changes.

**Board Members Present:** Charlene Cornell, Brad Gibson, Herb Weatherly, Greg Semack, Bob McKellar, Bruce Carleton, Mark Lutz, Dianne Wagner, Wayne Brooks and Fred Swinehart. Jim Vondale was present by phone.

**President's Comments:** Charlene reported that Board member, Bob Hoffman, has decided to resign due to other commitments. The Board wishes to thank Bob for his years of service to HLPOA members. Charlene then shared that HLPOA member, Mark Lutz, expressed interest in becoming a Board member. After discussion, Herb made a motion to appoint Mark Lutz as a Board member, which was seconded by Bob. All ayes, no opposition, motion passed.

**March Minutes:** Herb moved to accept the March 19, 2018 Minutes, as written, which was seconded by Fred. All ayes, no opposition, motion passed.

**Committee Reports:**

**Secretary/Office:** None.

**Treasurer's Report:** The financials through March 31, 2018 were presented.

A discussion was held regarding the maintenance of the North Park boat wash, where the HLPOA has assumed responsibility over the past ten years. This lease expires May 31, 2018. Several Board members have attended meetings with the DNR, where the plan is to build a new boat wash. A motion was made by Herb to authorize our task force, working with the DNR, to negotiate a one-year contract as needed, with an annual review, to continue our maintenance at the North Park boat wash. The motion was seconded by Dianne. All ayes, no opposition, motion passed.

**Membership and Communication Committee:** Wayne shared that we have 397 members to-date and Dianne volunteered to contact 2017 members that have not yet joined.

Wayne then noted that the 2018 Member Directory is going very well, with 16 new advertisers this year!

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Mark and Brad asked about the possibility of offering multiple year memberships, joining online and the use of credit cards and/or PayPal. Greg will research these possibilities, along with the cost.

Wayne also reminded the Board that April 29 is the deadline for information for the annual meeting packet.

The Spring newsletter was also discussed, which we will be sending this week.

**Riparian Committee:** Jim noted that the Riparian Website Subcommittee, which includes Jim, Greg Semack, Bill Isenstein, Kathy Herzog, and Steve Ricketts, continues their efforts to update our website with useful information about riparian rights. The completion target date is May 31, 2018.

Bill Carey is preparing a letter to Sheriff Stern and the Roscommon County Prosecutor to clarify that common law riparian rights remain valid and enforceable after the passage of PA 56.

Jim added that the website will include information about how to report speed and noise violations on Higgins Lake, with contact information.

**Environmental Committee:** Fred addressed three environmental issues, as follows:

1. The program for sampling and analyzing Higgins Lake by the Roscommon High School students this summer is moving ahead on plan. The teams of six or eight students will be receiving training in the Roscommon Raven Laboratories in April. They will begin the first of four sampling cycles shortly after ice out in early May. Subsequent cycles of sampling and analysis will occur after Memorial Day, Independence Day and Labor Day. The objective is to determine the impact of population on the nutrient and biological loading as the summer progresses.

2. A very important effort is going forward with respect to potential New Zealand mud snail infestation of Higgins Lake. This invasive species has been identified in both the Manistee and the Au Sable river systems. Many people could carry this invasive species into the lake on canoes, kayaks and waders for example, that are used in these rivers and then used again in the lake. Virkon Aquatic, an effective disinfectant approved by both the DEQ and the DNR, is planned to be made available in local area facilities and stores for use by the public. It will be available in packets sized for one-gallon applications, which will be safe and sufficient for application on most small craft and fishing equipment for decontamination prior to use in the lake.

3. We continue to follow recent developments of a selective Invasive Eurasian Hybrid Milfoil herbicide which is moving through the National DEQ certification process. We are seeking further information about this new herbicide. Depending upon what we learn, the board may consider a recommendation to HLPOA members of late stage environmental testing in Higgins Lake.

**PAC:** Brad noted there is a PAC meeting today, following the HLPOA Board meeting. The process of screening and recommending candidates, both locally and at state level, will be reviewed. The distribution of solicited funds will also be discussed, as well as the timing for the next solicitation.

**HLSIO:** Jim discussed the March 28 Roscommon County Commission meeting which included a public meeting to review the HLPOA/HLSIO request for a Resolution to support our application for a 3 year common merganser control permit from the DNR. Herb read a supporting Resolution from HLPOA. More than 100 supporting emails were submitted to the Commission in response to the HLPOA request. HLPOA board and other members testified in support. At the conclusion of the discussion, the Commission passed the Resolution. Jim noted that the research program is pre-funded, thanks to the generous support of Bob Hoffman and Bill Demmer, where state-of-the-art transmitters will be attached to common mergansers to help find and seal nests and further reduce the number of broods on the lake.

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Jim then informed us that several broods of Canada Geese typically reside on the lake each spring and summer. They leave extensive droppings on lawns and in the lake and represent an e-coli health risk. A Resolution to support a permit application to trap and relocate the Canada Geese was also passed on March 28 by the Roscommon County Commission. We will request a permit from the DNR to be prepared for the arrival of Canada Geese broods. The permit will allow us to have a licensed contractor trap and relocate them to DNR-approved sites. The filing date for this permit is May 21, 2018.

Last, Jim noted that the Michigan Lakes and Streams Association annual conference is April 21 and 22, 2018, at Crystal Mountain, where the MISIP will sponsor a symposium about Swimmer's Itch.

**Ongoing Business:** Brad stated that he will have a sample of a new owner's packet at the next meeting.

The new HLPOA member information Privacy Policy was reviewed. Herb moved to approve the privacy policy as written, which was seconded by Fred. All ayes, no opposition, motion passed. This Policy will be presented at the annual meeting for review and ratification by the members.

**New Business:** Charlene asked members to sign the latest Conflict of Interest policy.

**Adjournment:** Brad moved to adjourn the meeting, which was seconded by Bruce. All ayes, no opposition, motion passed. The meeting adjourned at 11:49 A.M.

**The next meeting will be May 21, 2018 at 9:00 A.M.**

**HIGGINS LAKE PROPERTY OWNERS ASSOCIATION**  
**STATEMENT OF FINANCIAL POSITION**  
**APRIL 30, 2018**

**ASSETS**

**Current Assets**

Cash and Cash Equivalents	\$ 48,093
Accounts Receivable JV	<u>\$ 400</u>
<b>Total Current Assets</b>	<b>48,493</b>

**Other Assets**

Prepaid Rent	-
Restricted Cash	<u>10,975</u>
<b>Total Other Assets</b>	<b><u>10,975</u></b>

<b>Total Assets</b>	<b><u><u>\$ 59,468</u></u></b>
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**LIABILITIES**

**Current Liabilities**

Accounts Payable	\$ -
Accrued Payroll and Withholdings Payable	398
Accrued Expenses	326
Prepaid Membership Dues	-
<b>Total Current Liabilities</b>	<u>724</u>

<b>Total Liabilities</b>	<b>724</b>
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**NET ASSETS**

Unrestricted :

Unrestricted	49,298
Temporarily Restricted	9,446
Permanently Restricted	-
<b>Total Net Assets</b>	<u>58,744</u>

<b>Total Liabilities and Net Assets</b>	<b><u><u>\$ 59,468</u></u></b>
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**Higgins Lake Property Owners Association**  
**4 Months Ending April 30, 2018**

	Members	Dues	Temporarily			Annual Budget	Variance Fav/(Unfav)
			Unrestricted	Restricted	Total		
<b>REVENUES:</b>						515 Members	
Membership Dues	452	\$ 90	\$ 40,680	\$ -	\$ 40,680	\$ 45,000	\$ (4,320)
Legal Fund			\$ -	\$ 290	\$ 290	\$ 1,900	\$ (1,610)
AmVets Fund				\$ -	\$ -	\$ -	\$ -
Other (Gen'l/Lobbyist Fund)			\$ 375	\$ -	\$ 375	\$ 8,500	\$ (8,125)
Directory Advertising			\$ 6,987	\$ -	\$ 6,987	\$ 6,425	\$ 562
Environmental Fund			\$ -	\$ 4,090	\$ 4,090	\$ 1,900	\$ 2,190
Investment Income			\$ 14	\$ -	\$ 14	\$ -	\$ 14
<b>TOTAL REVENUE</b>			<b>\$ 48,056</b>	<b>\$ 4,380</b>	<b>\$ 52,436</b>	<b>\$ 63,725</b>	<b>\$ (11,289)</b>
<b>OPERATING EXPENSES:</b>							
Lobbyist			\$ 4,000	\$ -	\$ 4,000	\$ 12,000	\$ (8,000)
Legal Fees Paid			\$ (1,435)	\$ -	\$ (1,435)	\$ -	\$ (1,435)
Satisfaction of Legal Costs			\$ -	\$ 719	\$ 719	\$ 4,500	\$ (3,781)
Payroll			\$ 4,131	\$ -	\$ 4,131	\$ 11,130	\$ (6,999)
Office			\$ 2,339	\$ -	\$ 2,339	\$ 9,710	\$ (7,371)
Other Administrative			\$ 1,142	\$ -	\$ 1,142	\$ 9,725	\$ (8,583)
Satisfaction of Environmental Costs			\$ -	\$ -	\$ -	\$ 4,000	\$ (4,000)
Organizational Support			\$ 500	\$ -	\$ 500	\$ 2,650	\$ (2,150)
Miscellaneous Expense			\$ -	\$ -	\$ -	\$ 2,185	\$ (2,185)
<b>TOTAL EXPENSE</b>			<b>\$ 10,677</b>	<b>\$ 719</b>	<b>\$ 11,396</b>	<b>\$ 55,900</b>	<b>\$ (44,504)</b>
<b>CHANGE IN NET ASSETS</b>			<b>\$ 37,379</b>	<b>\$ 3,661</b>	<b>\$ 41,040</b>	<b>\$ 7,825</b>	<b>\$ 33,215</b>