



Higgins Lake Property Owners Association

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President:	Brad Gibson	<u>Directors:</u>	
Vice President:	Charlene Cornell	Bill Case	Bob McKellar
Secretary:	Herb Weatherly	Ken Dennings	Jim Vondale
Treasurer:	Chuck Brick	Bob Hoffman	Dianne Wagner

Higgins Lake Property Owners Association

Board Meeting Minutes

January 16, 2017

The meeting was called to order by Vice President Charlene Cornell at 9:02 A.M.

Board Members Present: Charlene Cornell, Herb Weatherly, Bill Case, Dianne Wagner and Ken Dennings. Jim Vondale was present by phone. Bob Hoffman, Chuck Brick, Bob McKellar and Brad Gibson were absent.

Agenda: Two additions were requested to be added to the agenda. Ken asked that the nominating committee for new Board positions be added, as well as Dianne's request to include the draft to Gerrish Township, regarding Swimmer's Itch. Charlene said these additions would be added to New Business.

Vice President's Comments: Charlene said that a presentation would be given at 10:00 by Dennis Wiand, regarding Eurasian Water Milfoil.

Minutes: A motion to accept the 2016 October and November minutes was moved by Ken and seconded by Herb. All ayes, no opposition, motion passed.

Committee Reports:

Secretary/Office: Herb stated that a \$.50 per hour raise was approved in November for our administrative assistant, Kathleen Barger, effective January 1, 2017. He also suggested that the Board have an annual review of Kathleen's performance, 12 months from her hire date, which the Board agreed.

Herb noted that he recently completed a phone audit with Auto Owners Insurance, regarding employee comp insurance and there were not any problems.

Herb also stated that our landlord, Gaylor Insurance, did add insulation, which will help to lower our heating costs. Also, Gaylor Insurance is still in the process of developing a signage option for HLPOA.

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Treasurer's Report: An unaudited version of the financial statements for year-end was presented to the Board.

Membership/Communication: Dianne reported that as of January 12, 2017, 211 members have joined. In comparison, but 36 are new members vs. 2016.

Charlene announced that member Sally Voorheis has joined the Communication Committee. Sally has experience in printing member directories and with graphics, and will be an asset to the team!

Dennis Wiand/Eurasian Water Milfoil Presentation: A presentation was given by Dennis Wiand, from Zerogravity Aerial Company. The discussion was based on "Aerial Detection and Mapping of Invasive Aquatic Plants".

Dennis stated that they specialize in aviation imagery. Images taken with drone cameras can identify the location of plant colonies in the lake. On site verification of Eurasian Milfoil must then be accomplished by raking.

Dennis cited work done with other lakes and said the advantages to using drones are more precise mapping and visual verification of actual conditions before and after mapping.

It was then discussed that in 2010, the lake management program was undertaken by the Higgins Lake Foundation (HLF) and that this presentation should be shared with them. Charlene will make the introduction with both the Lyon and Gerrish Township Boards, along with the HLF and the Houghton Lake Board. The HLPOA Board thanked Dennis for this informative presentation.

Riparian Committee: Jim said there was nothing new to report.

PAC Committee: Ken reported that \$1,000.00 was approved by the HLPAC board and contributed to political candidates by the HLPAC. \$500.00 each was given to both the Speaker of the House Tom Leonard and the Appropriations Committee Chairperson Laura Cox.

Also, Ken stated that Brad will be attending a PAC function in Lansing on January 25, 2017.

HLSIO: Jim reported that the HLSIO board is expecting bids for the 2017 HLSIO program shortly. Dr. Curt Blankespoor has the necessary permits for Higgins Lake and Ron Reimink is working to obtain the necessary permits to bid on the work. The board anticipates costs for 2017 will be significantly lower than prior years.

Ken announced that he resigned from the HLSIO Board and that Dianne is being considered as his replacement.

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The Michigan Swimmer's Itch Partnership (MSIP) is working with Tip of the Mitt and the MDNR for disbursement of the \$250,000.00 state appropriation. The Steering Committee recommendation includes \$89,000 for HLSIO to pay the remaining obligation for the 2016 program. Also, MSIP is having a meeting on February 8, 2017 in Cadillac with the MDNR/MDEQ and partnership lakes to discuss various issues including permitting issues, and Dianne will be attending.

HLSIO, Crystal Lake, Lake Leelanau and Glen Lake are continuing to work with HLPOA's lobbyist, John Lindley, to obtain an SI appropriation in the next budget. John's work on SI is being separately funded by those organizations.

Local Government: Herb encouraged Board members to attend the Gerrish Township meetings, which are scheduled on the second Tuesday of every month.

Ongoing Business: Court ordered Mediations for the Springstead and Bolton lawsuits have both occurred and discussions to attempt to resolve the cases are on-going.

New Business: In response to members' concerns to Dianne, Jim drafted a letter regarding HLPOA support for the HLSIO SI program to Gerrish Township officials. It was agreed to contact other concerned Higgins Lake associations in support of HLSIO's program.

Ken noted that we have one Board position to fill, due to the resignation of Dave Batchelor. He asked that Board members contact interested HLPOA members as possible candidates.

Adjournment: Herb motioned to adjourn the meeting, which was seconded by Dianne. All ayes, no opposition, motion passed. Meeting adjourned at 12:13 P.M.

Next meeting will be February 20, 2017 at 9:00 A.M.

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HIGGINS LAKE PROPERTY OWNERS ASSOCIATION
STATEMENT OF FINANCIAL POSITION
JANUARY 31, 2017

ASSETS

Current Assets

Cash and Cash Equivalents	\$ 17,861
Total Current Assets	<u>17,861</u>

Other Assets

Certificates of Deposit	20,356
Prepaid Rent	-
Restricted Cash	3,068
Total Other Assets	<u>23,424</u>

Total Assets	<u><u>\$ 41,285</u></u>
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LIABILITIES

Current Liabilities

Accounts Payable	\$ -
Accrued Payroll and Withholdings Payable	417
Accrued Expenses	-
Prepaid Membership Dues	-
Total Current Liabilities	<u>417</u>

Total Liabilities	417
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NET ASSETS

Unrestricted :	
Unrestricted	25,468
Temporarily Restricted	15,400
Permanently Restricted	-
Total Net Assets	<u>40,868</u>
Total Liabilities and Net Assets	<u><u>\$ 41,285</u></u>

Higgins Lake Property Owners Association

1 Month Ending January 31, 2017

			<u>Actual</u>	<u>Annual Budget</u>	<u>Variance Fav/(Unfav)</u>
REVENUES:	<u>Members</u>	<u>Dues</u>		515 Members	
Membership Dues	256	\$ 90	\$ 23,040	\$ 46,350	\$ (23,310)
Legal Fund (restricted)			\$ 330	\$ 8,000	\$ (7,670)
Other (Gen'l/Lobbyist Fund)			\$ 2,385	\$ 4,000	\$ (1,615)
Environmental Fund (restricted)			\$ 340	\$ 4,000	\$ (3,660)
Investment Income			<u>\$ 22</u>	<u>\$ -</u>	\$ 22
TOTAL REVENUE			<u>\$ 26,117</u>	<u>\$ 62,350</u>	<u>\$ (36,233)</u>
OPERATING EXPENSES:					
Lobbyist			\$ 1,000	\$ 12,000	\$ (11,000)
Satisfaction of Legal Costs			\$ 5,074	\$ 12,000	\$ (6,926)
Payroll			\$ 1,984	\$ 11,560	\$ (9,576)
Office			\$ 1,103	\$ 8,885	\$ (7,782)
Other Administrative			\$ 1,348	\$ 8,925	\$ (7,577)
Satisfaction of Environmental Costs			\$ -	\$ 4,000	\$ (4,000)
Organizational Support			\$ -	\$ 2,975	\$ (2,975)
Miscellaneous Expense			<u>\$ -</u>	<u>\$ 1,514</u>	<u>\$ (1,514)</u>
TOTAL EXPENSE			<u>\$ 10,509</u>	<u>\$ 61,859</u>	<u>\$ (51,350)</u>
NET INCOME/(LOSS)			<u>\$ 15,608</u>	<u>\$ 491</u>	<u>\$ 15,117</u>

Higgins Lake Property Owners Assoc.
Statement of Cash Flows
 January 2017

	Jan 17
OPERATING ACTIVITIES	
Net Income	21,120.89
Adjustments to reconcile Net Income to net cash provided by operations:	
Cash:Checking Account	1,782.14
Cash:Chemical Checking	-8,529.70
Cash:Deposit in Transit	-1,560.00
Cash:Petty Cash	65.02
Legal Account:Deposit in Transit	-100.00
Legal Account:Restricted Cash	-330.00
Payroll Taxes Payable:Federal Payroll Taxes	-223.76
Payroll Taxes Payable:State Taxes Withheld	-240.34
Payroll Taxes Payable:SUTA Payable	-13.74
Payroll Taxes Payable:Workers Comp Payable	19.49
Prepaid Membership Dues	-12,420.00
Net cash provided by Operating Activities	-430.00
FINANCING ACTIVITIES	
Net Assets:Temporarily Restricted Net Asse	770.00
Net cash provided by Financing Activities	770.00
Net cash increase for period	340.00
Cash at beginning of period	1,353.30
Cash at end of period	1,693.30