



# Higgins Lake Property Owners Association™

PO Box 55 308-B Lake Street Roscommon, MI 48653  
Website: [hlpoa.org](http://hlpoa.org) email: [hlpoa0@gmail.com](mailto:hlpoa0@gmail.com)  
Ph.: (989) 275-9181 Fax: (989) 275-9182

<b>President:</b>	Charlene Cornell	<b>Directors:</b>	Bob McKellar
<b>Vice President:</b>	Brad Gibson	Wayne Brooks	Fred Swinehart
<b>Secretary:</b>	Herb Weatherly	Mike Burnside	Jim Vondale
<b>Treasurer:</b>	Chuck Brick	Bob Hoffman	Dianne Wagner

Higgins Lake Property Owners Association  
Board Meeting Minutes  
October 16, 2017

The meeting was called to order by President Charlene Cornell at 9:04 A.M.

**Board Members Present:** Charlene Cornell, Brad Gibson, Herb Weatherly, Mike Burnside, Chuck Brick, Bob McKellar, Wayne Brooks, Fred Swinehart and Jim Vondale. Bob Hoffman and Dianne Wagner were absent.

**Agenda:** Charlene said that the meeting, with the Presidents of Houghton Lake and Lake St. Helen, will be added to new business.

**President's Comments:** Charlene thanked Board members for the great Halloween display in front of our office building

**September Minutes:** Herb moved to approve the September 18, 2017 Minutes as written, which was seconded by Bob. All ayes, no opposition, motion passed.

#### **Committee Reports:**

**Secretary/Office:** Herb reported no issues.

**Treasurer's Report:** Chuck presented the financial statements through September 30, 2017. No monies have yet been transferred from the savings account to the checking account; however, Chuck anticipates a transfer will occur this month.

Chuck then made a motion to approve Dianne Wagner, to re-place retired Ken Dennings, as a co-signer for checks. This was seconded by Herb. All ayes, no opposition, motion passed

A Deputy Treasurer is still needed, which Charlene said we would table until the next meeting.

Last, Chuck asked for a back-up to learn how to work our website. Brad volunteered to train for this. Thank you, Brad!

*Dedicated to preserving the quality and beauty of Higgins Lake*

**Membership and Communication Committee:** The Board reviewed our current membership dues envelope and made suggestions for changes prior to the next printing. Wayne will follow-up with these suggestions.

Bob McKellar is a patent attorney and suggested a "service mark" be attached to our name and logo to protect our organization's name. Bob will not charge the HLPOA for his services, although there is a registration fee with the State of Michigan. A motion was made by Brad to register the HLPOA with a service mark, which was seconded by Fred. All ayes, no opposition, motion passed. Chuck will follow-up with Bob regarding the registration. Thank you, Bob!

Wayne asked the status of the proposal to revise our website to allow making online payment of dues for our memberships. Chuck stated there is an upfront cost of \$200.00 with our website host and added he is concerned with the possibility of people joining that do not have valid parcel I.D. numbers. Chuck will gather more information to see if online membership payments are a possibility.

**Riparian Committee:** Jim spoke of a meeting today at 1:00 at the HLPOA offices with Brian Duncan, who is head of the Roscommon County Sheriff's Marine Unit. The purpose is to develop a relationship with the Sheriff's Department, learn about the Marine Unit and how it works on the lake, discuss enforcement of the state noise and speed laws and discuss ways the MDNR can work together with the Marine Unit. Brad added this would be good information to share with our members.

Jim then discussed including Bob Frye of the MI Waterways Alliance, Glen Artz of the Higgins Lake Environmental & Economic Coalition and Vicki Springstead of the HLF in our third meeting with DNRPRD Chief Olson, who will be attending for the first time. It was agreed that including other important lake organizations in the meeting with the MDNR would assist in our mutual objectives to help protect the lake.

Jim then shared a legal written by Bill Carey from a 2013 Water Lines newsletter that he thought may be useful to add to our Riparian Committee website.

**Environmental Committee:** Fred spoke of an interesting project proposed by committee member Kevin Kessler, regarding obtaining and storing data about the lake. The goal is to make useful, credible and reliable information available to the public. This data base would be continually maintained and updated. Fred added that when a water sample is taken, conditions would be recorded (such as water temperature and wind direction) and by what method of analyzing was used.

Bob asked about looking into the cost of near shore testing, suggesting five locations. Bob referred us to riparian John Blizzard, who is an analytical chemist, where the HLPOA could possibly obtain a grant for this. A program could be set up with the Roscommon Area High School, where 3 - 4 students could be taught analytical and sampling techniques.

**PAC:** Brad shared that the PAC solicitation mailing was sent on October 5, 2017.

*Dedicated to preserving the quality and beauty of Higgins Lake*

**HLSIO:** Jim shared that he, Joel Buzzell from Crystal Lake and John Lindley our PAA lobbyist recently met with 4 Michigan state senators in Lansing on September 27, 2017 to thank them for their support for the HLSIO and MISIP efforts to fight SI. During the meetings, the senators were provided with three color-coded charts compiled by Dr. Curt Blankespoor which tracked the snail infection levels during 2015, 2016 and 2017. The charts showed the significant reduction (more than 98%) in the snail infection rate in Higgins Lake over those years. Jim added that the senators were very supportive of the SI efforts.

Jim stated research shows other ducks carry SI, representing a different life cycle from the most significant cause of SI, common mergansers. MISIP will be looking further at this issue and raising it with the MDNR as a part of the ongoing discussions about future control permits.

Public Affairs Associates (PAA) will be retained again by 4 lakes, including HLSIO, sharing the cost of lobbying for another \$250,000 appropriation for SI in 2018.

Jim then spoke of the recent MISIP conference in Traverse City, which went very well. Randy DeJong from SIS and Ron Reimink from FWS spoke about the results of summer SI work on the five lake pilot program. Everyone was excited about the results for Higgins Lake. Jim is working with the HLSIO board and Ed Nellist, Lyon Township Supervisor, on plans to comply with the expected permit rule from the MDNR. Jim said the MISIP steering committee had approved another \$24,000.00 to assist HLSIO in paying the remaining 2016 obligation to SICON LLC. The MISIP steering committee also had allocated \$22,000 to Higgins Lake for its 2018 program. The HLSIO will begin fundraising for the 2018 program.

The MISIP is working with the MDNR on common merganser relocation sites. Last year the relocation sites were at Suttons Bay and near Tawas in Lake Huron. With new lakes likely to begin common merganser trap and relocation programs in 2018, the goal is to identify 4 - 6 new re-location sites.

**Local Government:** None.

**Ongoing Business:** Jim stated that the final pretrial conference for the Bolton lawsuit is this Thursday.

In regards to the team development retreat, the Board calendar was presented and it was decided to forward this to Board members for a 3 month period and to forward as additions were made.

The Board of Directors roles and responsibilities were reviewed. Changes will be made to incorporate the responsibilities of our administrative assistant.

Brad will forward the next two team development topics to discuss.

**New Business:** The subject of sending the October newsletter to non-members was discussed. Jim and Bob agreed that the newsletter is a form of advertising for us. It was decided to print copies for our bulk membership mailing in November.

Charlene provided an update of her meeting with the Presidents of both Houghton Lake (Craig Cotterman) and Lake St. Helen (John Bawol). The discussion involved ways HLPOA could work together on common interests and included a discussion of a potential submission of a grant for a portable boat

*Dedicated to preserving the quality and beauty of Higgins Lake*

wash, which would be utilized by the 3 lakes. Charlene added that an attendant would be on hand and that we would have to re-apply every year for this grant. A motion was made by Bob to pursue this, which was seconded by Jim. All ayes, no opposition, motion passed.

**Adjournment:** Herb motioned to adjourn the meeting, which was seconded by Bob. ALL ayes, no opposition, motion passed. The meeting adjourned at 12:50 p.m.

**The next meeting will be Monday, November 20, 2017 at 9:00 A.M.**

**HIGGINS LAKE PROPERTY OWNERS ASSOCIATION**  
**STATEMENT OF FINANCIAL POSITION**  
**OCTOBER 31, 2017**

**ASSETS**

**Current Assets**

Cash and Cash Equivalents	\$ 18,235
<b>Total Current Assets</b>	<u>18,235</u>

**Other Assets**

Prepaid Rent	-
Restricted Cash	5,247
<b>Total Other Assets</b>	<u>5,247</u>

<b>Total Assets</b>	<u><u>\$ 23,482</u></u>
---------------------	-------------------------

**LIABILITIES**

**Current Liabilities**

Accounts Payable	\$ -
Accrued Payroll and Withholdings Payable	499
Accrued Expenses	326
Prepaid Membership Dues	-
<b>Total Current Liabilities</b>	<u>825</u>

<b>Total Liabilities</b>	825
--------------------------	-----

**NET ASSETS**

Unrestricted :

Unrestricted	13,212
Temporarily Restricted	9,445
Permanently Restricted	-
<b>Total Net Assets</b>	<u>22,657</u>

<b>Total Liabilities and Net Assets</b>	<u><u>\$ 23,482</u></u>
-----------------------------------------	-------------------------

**Higgins Lake Property Owners Association**  
**10 Months Ending October 31, 2017**

<u>REVENUES:</u>	<u>Members</u>	<u>Dues</u>	<u>Temporarily</u>			<u>Annual</u>	<u>Variance</u>
			<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Budget</u>	<u>Fav/(Unfav)</u>
						515 Members	
Membersh	479	\$ 90	\$ 43,110	\$ -	\$ 43,110	\$ 46,350	\$ (3,240)
Legal Fund			\$ -	\$ 1,416	\$ 1,416	\$ 8,000	\$ (6,584)
AmVets Fund				\$ 750	\$ 750	\$ -	\$ 750
Other (Gen'l/Lobbyist Fund)			\$ 5,672	\$ -	\$ 5,672	\$ 4,000	\$ 1,672
Directory Advertising			\$ 3,225	\$ -	\$ 3,225	\$ -	\$ 3,225
Environmental Fund			\$ -	\$ 1,975	\$ 1,975	\$ 4,000	\$ (2,025)
Investment Income			\$ 49	\$ -	\$ 49	\$ -	\$ 49
<b>TOTAL REVENUE</b>			<b>\$ 52,056</b>	<b>\$ 4,141</b>	<b>\$ 56,197</b>	<b>\$ 62,350</b>	<b>\$ (6,153)</b>
 <b><u>OPERATING EXPENSES:</u></b>							
Lobbyist			\$ 10,000	\$ -	\$ 10,000	\$ 12,000	\$ (2,000)
Legal Fees Paid			\$ 6,693	\$ -	\$ 6,693	\$ -	\$ 6,693
Satisfaction of Legal Costs			\$ -	\$ 6,376	\$ 6,376	\$ 12,000	\$ (5,624)
Payroll			\$ 10,331	\$ -	\$ 10,331	\$ 11,560	\$ (1,229)
Office			\$ 5,669	\$ -	\$ 5,669	\$ 8,885	\$ (3,216)
Other Administrative			\$ 12,345	\$ -	\$ 12,345	\$ 8,925	\$ 3,420
Satisfaction of Environmental Cos			\$ -	\$ -	\$ -	\$ 4,000	\$ (4,000)
Organizational Support			\$ 530	\$ -	\$ 530	\$ 2,975	\$ (2,445)
Miscellaneous Expense			\$ 1,246	\$ -	\$ 1,246	\$ 1,514	\$ (268)
<b>TOTAL EXPENSE</b>			<b>\$ 46,814</b>	<b>\$ 6,376</b>	<b>\$ 53,190</b>	<b>\$ 61,859</b>	<b>\$ (8,669)</b>
 <b>CHANGE IN NET ASSETS</b>			<b>\$ 5,242</b>	<b>\$ (2,235)</b>	<b>\$ 3,007</b>	<b>\$ 491</b>	<b>\$ 2,516</b>

**Higgins Lake Property Owners Assoc.**  
**Statement of Cash Flows**  
 January through October 2017

	Jan - Oct 17
<b>OPERATING ACTIVITIES</b>	
Net Income	3,006.78
Adjustments to reconcile Net Income to net cash provided by operations:	
Cash:Checking Account	2,420.38
Cash:Chemical Checking	5,368.51
Cash:Petty Cash	-61.66
Cash:Savings Account	-16,384.58
Certificates of Deposit	20,356.75
Legal Account:Restricted Cash	-289.57
Payroll Taxes Payable:Federal Payroll Taxes	-422.35
Payroll Taxes Payable:State Taxes Withheld	-20.79
Payroll Taxes Payable:SUTA Payable	10.18
Payroll Taxes Payable:Workers Comp Payable	177.35
Prepaid Membership Dues	-12,420.00
Net cash provided by Operating Activities	1,741.00
<b>INVESTING ACTIVITIES</b>	
Restricted Cash	50.00
Net cash provided by Investing Activities	50.00
<b>FINANCING ACTIVITIES</b>	
Net Assets:Temporarily Restricted Net Asse	-206.00
Unrestricted Net Assets	1,100.00
Net cash provided by Financing Activities	894.00
Net cash increase for period	2,685.00
Cash at beginning of period	1,353.30
Cash at end of period	4,038.30