



Higgins Lake Property Owners AssociationSM

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President: Charlene Cornell, **Vice Pres:** Brad Gibson, **Secretary:** Herb Weatherly, **Treasurer:** Greg Semack
Directors: Wayne Brooks, Bruce Carleton, Mark Lutz, Bob McKellar, Fred Swinehart, Jim Vondale, Dianne Wagner

Higgins Lake Property Owners Association Board Meeting Minutes March 19, 2018

The meeting was called to order by President Charlene Cornell at 9:03 A.M.

Board Members Present: Charlene Cornell, Brad Gibson, Greg Semack, Herb Weatherly, Bob McKellar and Wayne Brooks. Jim Vondale was present by phone. Fred Swinehart, Bob Hoffman, Dianne Wagner and Bruce Carleton were absent.

President's Comments: None.

Changes to Agenda: None.

February Minutes: Brad moved to accept the February 19, 2018 Minutes as written, which was seconded by Bob. All ayes, no opposition, motion passed.

Committee Reports:

Secretary/Office: None.

Treasurer's Report: The financials through February 28, 2018 were presented.

Greg stated that a check for \$1434.91 from Mr. Bolton was deposited into our general fund, which covered the taxable costs from the Bolton lawsuit.

Greg then shared that he transferred \$10,000.00 into our savings account and the possibility of a short-term CD was discussed.

A discussion was then held regarding an annual review or compilation vs. an audit and how this fits into our bylaws. Bob offered to research this, to look at the possibility of making the options discretionary.

Membership and Communication Committee: Wayne stated that we continue to receive ad commitments for our 2018 Members Directory and that additional personal contacts will be made by himself, Charlene and Greg.

Greg provided an update on the status of our membership, which is 369 members (2018) to-date vs. 309 last year at this same time.

Dedicated to preserving the quality and beauty of Higgins Lake

Wayne said that a blurb will be included in the April newsletter, to remind riparians who have not yet joined, to please do so. Also, post cards will be mailed to 2017 members that have not yet joined. Wayne reminded us that membership information is needed for the directory to be completed next month.

Greg suggested to include our advertisers on our website, which the Board agreed was a good idea.

Charlene noted that we need the contents of the annual meeting packet and she will forward the draft 2017 annual meeting minutes to Board members for review. Brad added that he would like to include a PAC report to the annual meeting agenda. The printing needs were discussed for this project.

Wayne then noted that contents for the April newsletter are needed by April 23, 2018. Charlene suggested that we compile newsletters seasonally. As we currently include the June and December newsletters with bulk mailings, this would then necessitate newsletters in March and September.

Riparian Committee: Jim reported that the Riparian Committee is working on updating the HLPOA web site, to add important information relating to riparian rights by May 31. He is also waiting for a letter from attorney Bill Carey, to the Sheriff, Under Sheriff and Prosecutor to make it clear that common law riparian rights established by decades of Michigan case law remain viable and enforceable even though Public Act 56 codified only a portion of that case law focused on road ends. Jim added that the Committee will continue to work with Chief Hill, Lyon Township and the Roscommon County Sheriff's Office, among others, to provide a complete and accurate summary of how to report riparian violations.

Environmental Committee: Bob shared that he spoke to John Blizzard, who reported that 21 students, from Roscommon High School, are interested working on the HLPOA-sponsored water sampling program. These junior and senior high school students will be divided into 2 or 3 groups, with carry-over of the juniors for the following year. The HLPOA Board is very excited about this program!

PAC: Brad reminded everyone that a PAC meeting will be held directly after our next Board meeting on April 9, 2018.

HLSIO: Jim shared that the HLPOA and HLSIO have recently received the new DNR Process and Procedures for obtaining common merganser control permits in 2018. Under the new rules, the lake association will be the permit holder and the application by HLPOA is due no later than May 31, 2018. Jim said that a pre-requisite to obtain a permit is that 70% of lake front property owners' must sign a Petition, or as an alternative, a Resolution of support by the Township or County must be secured. Given the short timing, a Roscommon County Resolution to cover the Roscommon County portion of the lake and a Petition for the three Crawford County property owners will be pursued. The Roscommon County Commission requested that HLPOA present a Resolution supporting the Roscommon County Resolution. HLPOA Board approval is requested to support the County Resolution request and the HLPOA permit request. Bob moved to authorize Herb, on behalf of the HLPOA, to present an HLPOA Resolution for a control program over the next 3 years and present this to the County Commissioners at the public hearing on March 28, 2018 and any other associated support including the HLPOA permit request. The motion was seconded by Brad. All ayes, no opposition, motion passed. Jim added that we will email HLSIO/HLPOA members, asking for their support of this Resolution.

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While working with the DNR on the new common merganser control process, Jim learned about a program for trap and relocation of Canada Goose from Michigan Lakes. The same Resolution/Petition requirements apply to that program and the application is due by May 31, 2018. The Roscommon County Commission will be asked to approve a Canada Goose program support Resolution on March 28. The HLPOA/HLSIO will be prepared to submit a permit application for a Canada Goose trap and relocation program if Canada Goose are again present on Higgins Lake in 2018.

Ongoing Business: Brad said that he is working with our retreat coordinator, Kristen English, to complete the team development review. Brad added that he will have a sample of the new property owner packet at the next meeting. Charlene suggested looking on the internet for lake front property sales, for opportunities to meet new property owners.

New Business: None.

Adjournment: Bob moved to adjourn the meeting, which was seconded by Herb. All ayes, no opposition, motion passed. The meeting adjourned at 11:13 A.M.

The next meeting will be April 9, 2018 at 9:00 A.M.

HIGGINS LAKE PROPERTY OWNERS ASSOCIATION
STATEMENT OF FINANCIAL POSITION
MARCH 31, 2018

ASSETS

Current Assets

Cash and Cash Equivalents	\$ 43,600
Total Current Assets	<u>43,600</u>

Other Assets

Prepaid Rent	-
Restricted Cash	10,190
Total Other Assets	<u>10,190</u>

Total Assets	<u><u>\$ 53,790</u></u>
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LIABILITIES

Current Liabilities

Accounts Payable	\$ -
Accrued Payroll and Withholdings Payable	759
Accrued Expenses	326
Prepaid Membership Dues	-
Total Current Liabilities	<u>1,085</u>

Total Liabilities	1,085
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NET ASSETS

Unrestricted :

Unrestricted	43,259
Temporarily Restricted	9,446
Permanently Restricted	-
Total Net Assets	<u>52,705</u>

Total Liabilities and Net Assets	<u><u>\$ 53,790</u></u>
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Higgins Lake Property Owners Association
3 Months Ending March 31, 2018

	Members	Dues	Temporarily			Annual Budget	Variance Fav/(Unfav)
			Unrestricted	Restricted	Total		
REVENUES:						515 Members	
Membersh	379	\$ 90	\$ 34,110	\$ -	\$ 34,110	\$ 45,000	\$ (10,890)
Legal Fund			\$ -	\$ 175	\$ 175	\$ 1,900	\$ (1,725)
AmVets Fund				\$ -	\$ -	\$ -	\$ -
Other (Gen'l/Lobbyist Fund)			\$ 250	\$ -	\$ 250	\$ 8,500	\$ (8,250)
Directory Advertising			\$ 5,054	\$ -	\$ 5,054	\$ 6,425	\$ (1,371)
Environmental Fund			\$ -	\$ 3,420	\$ 3,420	\$ 1,900	\$ 1,520
Investment Income			\$ 9	\$ -	\$ 9	\$ -	\$ 9
TOTAL REVENUE			\$ 39,423	\$ 3,595	\$ 43,018	\$ 63,725	\$ (20,707)
OPERATING EXPENSES:							
Lobbyist			\$ 3,000	\$ -	\$ 3,000	\$ 12,000	\$ (9,000)
Legal Fees Paid			\$ (1,435)	\$ -	\$ (1,435)	\$ -	\$ (1,435)
Satisfaction of Legal Costs			\$ -	\$ 719	\$ 719	\$ 4,500	\$ (3,781)
Payroll			\$ 3,135	\$ -	\$ 3,135	\$ 11,130	\$ (7,995)
Office			\$ 1,759	\$ -	\$ 1,759	\$ 9,710	\$ (7,951)
Other Administrative			\$ 839	\$ -	\$ 839	\$ 9,725	\$ (8,886)
Satisfaction of Environmental Cost			\$ -	\$ -	\$ -	\$ 4,000	\$ (4,000)
Organizational Support			\$ -	\$ -	\$ -	\$ 2,650	\$ (2,650)
Miscellaneous Expense			\$ -	\$ -	\$ -	\$ 2,185	\$ (2,185)
TOTAL EXPENSE			\$ 7,298	\$ 719	\$ 8,017	\$ 55,900	\$ (47,883)
CHANGE IN NET ASSETS			\$ 32,125	\$ 2,876	\$ 35,001	\$ 7,825	\$ 27,176